

CYCLING ADVOCATES NETWORK INC
Financial Reports
For the Year ended 30th June 2011

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INDEPENDENT AUDITOR'S REPORT

To the Members of Cycling Advocates Network Incorporated

We have audited the financial statements of Cycling Advocates Network Incorporated on pages 2 to 11, which comprise the Statement of Financial Position as at 30 June 2011, and the Statement of Financial Performance, and the statement of movements in equity for the year then ended, and a summary of significant accounting policies and other explanatory information.

Executive Committee's Responsibility for the Financial Statements

The Executive Committee are responsible for the preparation and fair presentation of these financial statements in accordance with generally accepted accounting practice in New Zealand and for such internal control as the Executive Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing (New Zealand).

Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

We are associated with Ainger Tomlin Ltd who assisted with the compilation of the Financial Reports. We have no other interest in the Society.

Opinion

In our opinion the financial statements on pages 2 to 11 present fairly, in all material respects, the financial position of Cycling Advocates Network Incorporated as at 30 June 2011, and its financial performance for the year then ended in accordance with generally accepted accounting practice in New Zealand.



AINGER TOMLIN AUDIT
Christchurch
12 April 2012

CYCLING ADVOCATES NETWORK INC

Statement of Financial Performance

For the Year ended 30th June 2011

	<i>Jun 2011</i>	<i>2010</i>
	\$	\$
INCOME		
Membership Income	8,132	8,745
Recovered Expenses	1,157	-
Donations/Sponsorship Received	33,664	10,790
Consulting Fees	10,152	-
Interest Received	1,978	1,296
Grants - CAN Awards	8,889	-
Workshops	5,478	1,500
Grants - NZTA Safer Journeys	31,250	-
Merchandise Sold	1,813	2,377
Chainlinks Advertising	1,750	1,275
Cycle Training	2,910	1,000
Bike NZ Project	39,200	-
User Group Training	2,600	-
	<u>148,974</u>	<u>26,983</u>
TOTAL INCOME	<u>148,974</u>	<u>26,983</u>
LESS EXPENSES		
Accident Compensation Levies	659	-
Accountancy Fees	2,150	1,072
Audit Fees	2,724	-
Bad Debts Written Off	-	89
Bank Charges	459	123
CAN Awards	7,549	-
Campaigns/Publicity/Materials	1,807	4,167
CRUMBS CiviCRM	5,779	-
Computer Support	475	-
Contributions / Sponsorship	400	200
Honoraria	2,300	-
Consultants Fees	3,874	-
Costs of Merchandise	2,855	1,766
Cycle Training	9,903	1,563
Share the Road Campaign	5,209	-
General Expenses	434	-
Gifts	185	-
Library / Resource	59	-
Meetings/Travel/Communication	8,182	300
Postage	224	-
Printing & Magazine	10,653	5,310
Rent	4,649	-
Repairs & Maintenance	122	-
Staff Training & Recruitment	378	-
Subscriptions	407	256
Travel Expenses	2,391	-
Wages & Salaries	72,185	-

*The accompanying notes form part of these financial statements.
These financial statements should be read
in conjunction with the attached Audit Report.*



CYCLING ADVOCATES NETWORK INC

Statement of Financial Performance

For the Year ended 30th June 2011

	<i>Jun 2011</i>	<i>2010</i>
	<u>\$</u>	<u>\$</u>
Total Expenses	<u>146,012</u>	<u>14,845</u>
SURPLUS/(DEFICIT) BEFORE DEPRECIATION	<u>2,962</u>	<u>12,139</u>
LESS DEPRECIATION		
Depreciation as per Schedule	565	-
Depreciation - Loss on Sale	105	-
Depreciation Recovered	<u>(11)</u>	<u>-</u>
Total Depreciation	659	-
OTHER INCOME		
Sundry Income (Note 9)	-	42,591
SURPLUS/(DEFICIT)	<u><u>\$2,303</u></u>	<u><u>\$54,729</u></u>

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CYCLING ADVOCATES NETWORK INC

Statement of Movements in Funds

For the Year ended 30th June 2011

	2011	2010
	\$	\$
ACCUMULATED FUNDS AT START OF YEAR	79,918	25,189
SURPLUS		
Net Surplus	2,303	54,729
ACCUMULATED FUNDS AT END OF YEAR	<u>\$82,221</u>	<u>\$79,918</u>

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CYCLING ADVOCATES NETWORK INC

Statement of Financial Position

As at 30th June 2011

	2011	2010
	\$	\$
CURRENT ASSETS		
Kiwibank Cheque Account	39,757	26,215
Kiwibank Network Project	-	6,862
Kiwibank On Call	-	40,443
Kiwibank Term Deposit	15,255	15,000
Kiwibank Conference Account	44,915	45,067
Paypal Internet Account	3,528	202
Pretty Cash	200	300
ASB Wellington	8,890	-
Accounts Receivable	42,617	5,556
Conference Funds Receivable	1,724	1,034
Stock on Hand - Note 1(g)	1,160	2,855
Total Current Assets	158,046	143,534
NON-CURRENT ASSETS		
Fixed Assets as per Schedule	881	1,861
TOTAL ASSETS	158,927	145,395
CURRENT LIABILITIES		
Kiwibank Network Project	11	-
GST Due for payment	6,014	407
Accounts Payable	10,874	2,799
Accrued Expenses	3,050	1,000
Employee Entitlements Due	3,684	3,974
Due to Affiliated Groups	3,833	2,307
Receipts in Advance	2,600	8,889
Conference Funds Payable	-	500
Conference Funds Held in Trust - Note 8	46,640	45,602
Total Current Liabilities	76,706	65,477
TOTAL LIABILITIES	76,706	65,477
NET ASSETS	\$82,221	\$79,918

*The accompanying notes form part of these financial statements.
These financial statements should be read
in conjunction with the attached Audit Report.*



CYCLING ADVOCATES NETWORK INC

Statement of Financial Position

As at 30th June 2011

	2011	2010
	\$	\$
Represented by;		
ACCUMULATED FUNDS		
Retained Earnings	82,221	79,918
TOTAL ACCUMULATED FUNDS	<u>\$82,221</u>	<u>\$79,918</u>

The accompanying notes form part of these Financial Statements and should be read in conjunction with the reports contained herein.

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in conjunction with the attached Audit Report.*



CYCLING ADVOCATES NETWORK INC

Schedule of Fixed Assets and Depreciation

For the Year ended 30th June 2011

Asset	Cost Price	Book Value 01/07/2010	Additions Disposals	Gain/Loss on Disposal	Capital Profit	--- Depreciation --- Mth Rate	S	Accum Deprec 30/06/2011	Book Value 30/06/2011
<u>FURNITURE & FITTINGS</u>									
Furniture	620	200	(95)	(105)					0
<u>TOTAL FURNITURE & FITTINGS</u>	620	200	(95)	(105)					0
<u>OFFICE EQUIPMENT</u>									
Computer	5,096	159	(167)	8					0
Computer Monitor	525	56	(59)	3					0
Mac Mini & Screen	2,042	194				12 60.0% DV	116	1,964	78
Data Projector	1,048	105				12 60.0% DV	63	1,006	42
Laptop	909	140				12 60.0% DV	84	853	56
Projector	915	477				12 30.0% DV	143	581	334
Projector, Screen & Speaker	915	530				12 30.0% DV	159	544	371
<u>TOTAL OFFICE EQUIPMENT</u>	11,450	1,661	(226)	11			565	4,948	881
<u>TOTAL FIXED ASSETS</u>	12,070	1,861	(321)	(94)			565	4,948	881

The accompanying notes form part of these financial statements.
 These financial statements should be read
 in conjunction with the attached Audit Report.



CYCLING ADVOCATES NETWORK INC

Notes to the Financial Statements

For the Year ended 30th June 2011

1. STATEMENT OF ACCOUNTING POLICIES

Cycling Advocates Network Inc is a incorporated society. These Financial Statements have been prepared in accordance with generally accepted accounting practices in New Zealand.

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified. Accrual accounting is used to recognise expenses and revenue in the reporting period they occur.

(a) Differential Reporting

Cycling Advocates Network Inc is a qualifying entity in that it qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body (or, is not large as defined under the Framework for Differential Reporting).

All applicable differential reporting exemptions have been applied except that GST exclusive accounting has been adopted.

(b) Fixed Assets & Depreciation

The entity has the following classes of fixed assets:

- Furniture & Fittings
- Office Equipment

All fixed assets are recorded at cost less accumulated depreciation.

Depreciation of the assets has been calculated at the maximum rates permitted by the Income Tax Act 2007. The rates used are shown on the Schedule of Fixed Assets and Depreciation attached.

(c) Goods & Services Tax

These financial statements have been prepared on a GST exclusive basis, except for receivables and payables that are stated inclusive of GST.

(d) Funds Held in Trust

Funds are held in trust where they have been received for a specific purpose. This includes specified project funds held in trust for conference. The Society guarantees to hold sufficient funds to enable the funds to be used for the intended purpose at any time.

(e) Grants

Grants received are recognised as operating revenue, unless specific conditions attached to a grant require repayment if not met. In these cases, the grant is treated as a liability until conditions are satisfied. Non-cash Grants are recognised as revenue at their fair value.

(f) Income Tax

The society has charitable status and is exempt from income taxation.

CYCLING ADVOCATES NETWORK INC

Notes to the Financial Statements

For the Year ended 30th June 2011

(g) **Stock on Hand**

Stock on Hand is recognised at the lower of cost, determined on a first in first out basis, and net realisable value.

(h) **Receivables**

Receivables are stated at their estimated realisable value. Bad debts are written off in the year in which they are identified.

(i) **Subscriptions**

Subscription Revenue is recognised as income in the year to which it relates.

(j) **Changes In Accounting Policies**

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

2. **AUDIT**

These financial statements have been subject to audit, please refer to the Audit Report.

3. **CONTINGENT LIABILITIES**

At balance date there are no known contingent liabilities (2010:\$0). Cycling Advocates Network Inc has not granted any securities in respect of liabilities payable by any other party whatsoever.

4. **GOING CONCERN**

The continued operation of the Entity is reliant on it receiving continued funding and other financial support from the community. The Society also acknowledges the substantial level of in-kind and voluntary support from its supporters, without which it would be in a different financial position.

5. **CAPITAL EXPENDITURE COMMITMENTS**

At balance date there are no known capital commitments (2010:\$0)

6. **COMPARATIVES**

The Society had a change of balance date from 31 December to 30 June in 2010 financial year. These financial statements have been prepared for the 12 months ended 30 June 2011. The comparatives represents the 6 months period ended 30 June 2010.

7. **RELATED PARTIES**

There were the following related parties transactions during the year ended 30 June 2011:

Through her company, Sustainable Business Solutions, the Committee member, Anne Fitzsimmon, was remunerated for fundraising services on normal commercial terms.

Glen Koorey, a Committee member, was remunerated for running a Bus/Bike Workshop. This was carried out on normal commercial terms.

CYCLING ADVOCATES NETWORK INC

Notes to the Financial Statements

For the Year ended 30th June 2011

8. CONFERENCE FUNDS HELD IN TRUST

At 30 June 2011, the Society was holding \$44,915 funds in trust in 05 bank account. \$1,724 is owed to the Society.

Income

- Conference Expense Recovered	1,162	-
- Interest Received	<u>1,182</u>	<u>309</u>
Total Income	2,344	309

Less Outgoings

- Conference Outgoings	<u>1,306</u>	<u>1,200</u>
Total Outgoings	1,306	1,200

NET MOVEMENT OF FUNDS

	<u>1,038</u>	<u>(891)</u>
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Reconciliation to Funds Held

Funds Held 01 January	45,602	46,493
Net Movement of Funds	<u>1,038</u>	<u>(891)</u>
Conference Funds Held at 31 December	<u>46,640</u>	<u>45,602</u>

Comprised

Kiwibank Conference Account	44,915	45,067
Receivable	1,724	1,034
Less Payable	<u>-</u>	<u>(500)</u>
CONFERENCE FUNDS HELD	<u>46,640</u>	<u>45,602</u>

CYCLING ADVOCATES NETWORK INC

Notes to the Financial Statements

For the Year ended 30th June 2011

9. GOVERNMENT FUNDED CYCLING NETWORK PROJECT

The contract concluded at 30 June 2010 with all accountabilities completed within budget. The Society acknowledges the in-kind and voluntary contributions of its supporters and members that contributed to the performance of the contract.

Income

- Grants Received - LTNZ Grant 154 User Groups	-	80,000
- Recovered Expenses	-	2,433
- Interest Received	-	155
Total Income	-	<u>82,588</u>

Less Expenses

- General Expenses	-	647
- Communication Costs	-	5,291
- Digital Strategy Development	-	5,091
- Equipment Rentals/Repairs	-	591
- Postage	-	356
- Printing, Publicity & Promotion	-	3,640
- Rent - Offices	-	2,478
- Staffing - Training & Recruitment Costs	-	1,201
- Wages & Salaries	-	49,448
- Subcontracting - Prof. Fees (CRUMBS)	-	1,250
- Upskilling Groups - Cycle Training	-	541
- Prof. Fees (Audit)	-	1,728
- Consulting (Product Dev)	-	1,554
- Consulting (Fundraising Dev)	-	3,029
- Travel/Meeting Costs	-	8,426
- Depreciation on Equipment	-	490
- Library	-	527
Total Expenses	-	<u>86,287</u>

INCOME LESS EXPENDITURE - (3,699)

Reconciliation to Funds Held

Funds Held 01 January	-	46,289
Net Movement of Funds	-	<u>(3,699)</u>
Unexpended Project Funds 30 June	-	<u>42,591</u>

Comprised

LTNZ Funds	-	<u>42,591</u>
Unexpended Project Funds	-	<u>42,591</u>

Transferred to Income - (42,591)

BALANCE HELD - -

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