



SPOKES

DUNEDIN

AGENDA for Spokes Dunedin Annual General Meeting (AGM)

Time: 6.30pm
Date: May 11 2009
Venue: Community House

Note:

- ✘ As people enter, they need to register by signing in at the door
- ✘ Please fill out a membership form at the end of meeting
- ✘ A secretary will be taking minutes during the meeting and will record the decisions being made

Schedule for the evening

▪ **AGM**

- 1) **Welcome** from Chairperson (Em Oyston)
- 2) **Attendance and apologies**
- 3) **Written Report** (Phaedra Upton)
 - a. Activities of Spokes Dunedin since previous general meeting (in November)
- 4) **Treasurers' Report** (Charlotte Flaherty)
 - a. Financial statements
 - b. Auditors report
 - c. Appointing an auditor
- 5) **Acknowledgement of previous positions**
- 6) **Membership**
- 7) **Election of officers**
- 8) **General business**
 - a. Feel free to raise any issues

- **Break - Food and drinks (10mins)**
- **Presentation by Nicola Bould (member of the Harbour Cycle Network)**
- **General discussions over food and drinks**

Please send any enquiries to spokesdunedin@gmail.com or visit <http://can.org.nz/dunedin> or search 'Spokes Dunedin' on Facebook

Appendix 1: Membership

At present, the society rules for Spokes Dunedin stipulate that the Spokes Dunedin committee (who can vote and decided the overall direction of the organization) is built up of two elected positions (secretary and treasurer) and by any financial member. At each AGM, membership subscription fees are to be decided. Since reestablishing Spokes Dunedin in November last year, we elected a free membership to get things running.

The main challenge that threatens the group is not having enough active committee members onboard, and the majority of responsibilities falling on four or five people. It is thought by having a small membership fee; this would encourage the ownership and 'buy-in' of members, and encourage them to have interests and responsibilities of the group.

Two options for membership are proposed this year.

Suggested option one:

Membership type	Entitlements	Cost
Full/Financial membership	You have the right to be a committee and voting member of Spokes Dunedin. You are also helping to support the group through a higher level of involvement	\$5 per year (suggested) or through being a full member of the Cycling Advocates' Network (CAN)
Friend of Spokes Dunedin	You do not have the right to vote on Spokes Dunedin matters, however, you are keep updated about any upcoming events and news through a mailing list.	Free

Suggested option two:

Keep financial membership subscription as free.

Appendix 2: Officers for election

The constitution stipulates that the Spokes Dunedin committee shall be made of an elected Secretary, Treasurer, and any other financial members of the organization.

The role of the secretary

The role of the treasurer

Signatories

Additional suggested positions/responsibilities for the committee:

Membership

Communications

NZTA reps

Local council reps

Police reps

Website coordinator

Submissions coordinator

Signatory nominations